



# MINISTRY OF FISHERIES

Takayawa Buildings, Toorak Road, Suva  
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## Application Checklist For New Licence/Authorisation

### **Mandatory:**

Complete and accurately filled application forms for the following:

- Licence/Authorisation (Schedule 6A/Schedule 6F);
- Record of Offshore Fishing Companies (Schedule 6Q);
- Record of Vessels Using Ports in Fiji (Schedule 6T);

### **Where applicable:**

- Record of Fish Exporters and Importers (Schedule 6S);
- Record of Fish Processing Establishments (Schedule 6R);
- Valid FFA certificate;
- Offshore Fishery National Development Indicators (OFNDI) for the audited year;
- Vessel acquisition (Schedule 6P).

### **Documentations**

- Valid FRCA Tax Compliance Certificate;
- Valid Insurance cover for crew;
- Vessel registration certificate;
- Valid MSAF Survey certificate;
- Copies of authorisation held;
- Comprehensive Business plan;
- Company registration certificate;
- Details of all onshore investments;
- Shareholding structure;
- FNPF payment for crew;
- Work permit for foreign crew;

Passport bio-data page of:

Owner and shareholders;

Vessel master; and

Company Directors.